

1890

DIRECTIONS FOR SECURING COPYRIGHTS

UNDER THE REVISED ACTS OF CONGRESS.

1. A *printed copy* of the title (besides the two copies to be deposited after publication) of the book, map, chart, dramatic or musical composition, engraving, cut, print, or photograph, or a *description* of the painting, drawing, chromo, statue, statuary, or model or design for a work of the fine arts, for which copyright is desired, must be sent by mail or otherwise, *prepaid*, addressed

Printed title required

LIBRARIAN OF CONGRESS,

WASHINGTON, D. C.

This must be done before publication of the book or other article.

The *printed title* required may be a copy of the title page of such publications as have title pages. In other cases, the title must be printed expressly for copyright entry, with name of claimant of copyright. The style of type is immaterial, and the print of a type-writer will be accepted. But a separate title is required for each entry, and *each* title must be printed on paper as large as commercial note. The title of a *periodical* should include the date and number.

2. The legal fee for *recording* each copyright claim is 50 cents, and for a *copy* of this record (or certificate of copyright under seal of the office) an additional fee of 50 cents is required, making \$1, in case certificate is wanted, which will be sent by early mail. Certificates covering more than one entry are not issued.

Fees.

3. Within ten days after publication of each book or other article, two complete copies of the best edition issued must be sent, to perfect the copyright, with the address

Two copies required.

LIBRARIAN OF CONGRESS,

WASHINGTON, D. C.

The postage must be prepaid, or else the pub-

Free by mail. lifications inclosed in parcels covered by printed Penalty Labels, furnished by the Librarian, in which case they will come **FREE** by mail, without limit of weight, according to rulings of the Post Office Department. Without the deposit of copies above required the copyright is void, and a penalty of \$25 is incurred. No copy is required to be deposited elsewhere.

Penalty. **Notice of copy-right to be given by imprint.**

4. No copyright is valid unless notice is given by inserting in every copy published, on the title page or the page following, if it be a book; or, if a map, chart, musical composition, print, cut, engraving, photograph, painting, drawing, chromo, statue, statuary, or model or design intended to be perfected as a work of the fine arts, by inscribing upon some portion thereof, or on the substance on which the same is mounted, the following words, viz: "*Entered according to act of Congress, in the year —, by —, in the office of the Librarian of Congress, at Washington,*" or, at the option of the person entering the copyright, the words: "*Copyright, 18—, by —.*"

The law imposes a penalty of \$100 upon any person who has not obtained copyright who shall insert the notice "*Entered according to act of Congress,*" or "*Copyright,*" etc., or words of the same import, in or upon any book or other article.

Translations.

Rights reserved. 5. Any author may reserve the right to translate or dramatize his own work. In this case, notice may be given by printing the words "*Right of translation reserved,*" or "*All rights reserved,*" below the notice of copyright entry.

Since the phrase *all rights reserved* refers exclusively to the author's right to dramatize or to translate, it has no bearing upon any publications except original works, and will not be entered upon the record in other cases.

6. The original term of copyright runs for twenty-eight years. *Within six months before* the end of that time, the author or designer, or his widow or children, may secure a renewal for the further term of fourteen years, making forty-two years in all. Applications for renewal must be accompanied by explicit statement of ownership, in the case of the author, or of relationship, in the case of his heirs, and must state definitely the date and place of entry of the original copyright. Advertisement of renewal is to be made within two months of date of renewal certificate, in some newspaper, for four weeks.

7. The time within which any work entered for copyright may be issued from the press is not limited by any law or regulation, but depends upon the discretion of the proprietor. A copyright may be secured for a projected work as well as for a completed one. But the law provides for no *caveat*, or notice of interference—only for actual entry of title.

8. A copyright is assignable in law by any instrument of writing, and such assignment is to be recorded in the office of the Librarian of Congress within sixty days from its date. The fee for this record and certificate is one dollar, and for a certified copy of any record of assignment one dollar.

9. A copy of the record (or duplicate certificate) of any copyright entry will be furnished, under seal of the office, at the rate of fifty cents each.

10. In the case of books published in more than one volume, or of periodicals published in numbers, or of engravings, photographs, or other articles published with variations, a copyright is to be entered for each volume or part of a book, or number of a periodical, or variety, as to style, title, or inscription, of any other

Duration of
copyright.

Renewals.

Time of publi-
cation.

Assignments

Copies or du-
plicate certifi-
cates.

Serials or sep-
arate publica-
tions.

article. But a book published serially in a periodical, under the same general title, requires only one entry. To complete the copyright on such a work, two copies of each serial part, as well as of the complete work (if published separately), should be deposited.

**Copyrights for
works of art.**

11. To secure copyright for a painting, statue, or model or design intended to be perfected as a work of the fine arts, so as to prevent infringement by copying, engraving, or vending such design, a definite description must accompany the application for copyright, and a photograph of the same, as large as "cabinet size," should be mailed to the Librarian of Congress within ten days from the completion of the work or design.

The fine arts, for copyright purposes, include only painting and sculpture, and articles of merely ornamental and decorative art are referred to the Patent Office, as subjects for Design Patents.

**No labels or
names copy-
right.**

12. Copyrights cannot be granted upon Trade-marks, nor upon names of companies or articles, nor upon prints or Labels intended to be used for any article of manufacture. If protection for such names or labels is desired, application must be made to the Patent Office, where they are registered at a fee of \$6 for labels, and \$25 for trade-marks.

13. Citizens or residents of the United States only are entitled to copyright.

**Full name
of proprietor re-
quired.**

14. Every applicant for a copyright should state distinctly the full name and residence of the claimant, and whether the right is claimed as author, designer, or proprietor. No affidavit or formal application is required.

**OFFICE OF THE LIBRARIAN OF CONGRESS,
Washington, 1890.**